

 Oroville Hospital	<b>Job Description for  Director of  Cardiopulmonary</b>	Department: <b>Cardiopulmonary</b>
		Dept.#: <b>7720</b> Last Updated: <b>7/21/08</b>

**Reports To**

Chief Operating Officer

**Job Summary**

This position is accountable on a division wide basis for maintaining a programmatic focus that centers on integration, standardization, consolidation and collaboration of services to achieve the most efficient utilization of resources. To do this, requires strategic contributions and dictates a twenty-four hour responsibility for the units under their direction.

**Duties**

1. Ensures that performance and quality standards are in place and continuously monitors performance for the respective areas of responsibility. Focuses on integration and design for the most effective consolidation of services and the use of resources. Develops and implements an overall training plan for self and subordinates
2. Ensures that all actions taken and methods used to produce the results outlines in this document incorporate the Mission and Philosophy of Oroville Hospital
3. Ensures the provision of quality services through the selection development and maintenance of a staff training plan that provides for current needs as well as future growth and throughout this process promotes the use of CQI principles in daily operations and in policies and procedures that are developed to implement the area services
4. Collaborates with other Directors and Supervisors to support the hospitals role as a community health service provider
5. Establishes and ensures compliance with productivity standards in addition to expedite the effective operation and improvement of the units supervised. This is accomplished through the development and implementation within hospital guidelines of a budget for the operation of subordinate units ensuring that operational targets are clearly communicated
6. Ensures that performance and quality standards are in place and continuously regulatory, and accreditation guidelines for unit specific procedures and practices
7. Develops and maintains relationships with all personnel, medical staff and vendors through effective communications in order to achieve opportunities and promote patient-focused care
8. Develops and maintains unit specific services which promote customer satisfaction and commitment

**Qualifications**

1. Has specific knowledge in communications, leadership, problem solving, delegating, counseling, risk taking, visionary, collaborative
2. Associates degree in Respiratory Care
3. State of California Respiratory Care Practitioner license
4. Minimum of five years Respiratory Care experience, at least two of which were in a supervisory responsibility
5. Membership in a national Respiratory Care association
6. Experience in Cardiology
7. ACLS, BLS (CPR), PALS & NRPP Certifications

**Lifting Requirements**

The light category requires that an employee be able to lift a maximum of 20 pounds and frequently lift and/or carry objects weighing up to 10 pounds.